SLEEPING CHILDREN/UNATTENDED CHILD: SEARCH for sleeping children! Turn your head from side to side when walking the bus; don't just look straight ahead. A child's clothing can blend in with the seat. Please do not let the distractions on the platforms or in the yard stop you from conducting a thorough search of your bus.



CELL PHONE POLICY: The Company strictly prohibits drivers, driver assistants, mechanics, bus washers and fuelers the use of cell phones or similar electronic or nonelectronic devices while on duty (hands free, wired and/or blue tooth included). This policy applies while driving or in any way performing activities related to your responsibilities/duties while on the bus or on the Shop floor. This policy includes:

- Cell phones or (iPad/tablet) are not to be used on school property; this includes waiting for students to board the bus at schools.
- Receiving or placing calls, text messaging, internet use, reading or responding to an email, checking for phone messages or any other purpose (tablet/iPad).
- Cell phones or tablet/iPad must be turned off and safely stowed (not visible), which would otherwise create a distraction to the driver, driver assistant, mechanic, and bus washer.

Further details can be found in the Safety Manual, Section 14.09.

<u>COVID-19 VACCINATIONS & TESTING</u>: Please make sure you read the letter from John Corrado, President, to all employees pertaining to the NYS Department of Health mandate for weekly testing or vaccination for all school personnel. This mandate includes school bus drivers and driver assistants. If you did not receive a copy of the letter, we have posted it on My Parking Space. Click on "Notifications", click on "Forms".

MARS UPDATE: Suffolk Transportation uses MARS (Mobile Alternative Resource System) for communicating important information through text message directly to your personal mobile phone. Our MARS phone number for sending text messages is (844) 999-0087. On your phone contacts label this MARS. If you have not been receiving MARS messages, then you are either not yet registered on the MARS system or your carrier is T-Mobile. T-Mobile automatically blocks 800 number text messages. If you have T-Mobile as your carrier, call Customer Support from your phone at 611 and ask them to unblock text messages from 800 numbers. To sign up for MARS go to the Company website: www.suffolkbus.com, on the top navigation menu, go to the



top right of the page and click on Employee Portal. Click on MARS. Here you will see two options. One option is to enroll in the MARS system and the other option is to ask a general question.

PAYROLL DISCREPANCIES: For those employees who began work prior to Labor Day, payroll discrepancies can be entered beginning 9/24; for those employees who started the week after Labor Day, payroll discrepancies can be entered the following week.

AUGUST SAFETY WINNERS: Antoine Yronelly, large bus driver; Alexandre Dijean, van; Genesis Parraga, DA; Jovany Lopez, Transit; Nicholas Bongiorno, Shop; Michelle Phillips Celesti, management. Congratulations! Our Facebook spotlight this week will be Kaitlynn Schortemeyer, DA out of 1849 Pond Rd

"Today is another chance to get better"